Graduate and Professional School Enrollment for Trinity College Students

Graduate School courses in Arts & Sciences are generally not open to undergraduate students. However, a well-prepared junior or senior may request permission to enroll in a 700-level course. Graduate school courses are numbered 700 and above in the new course numbering system and 300 and above under the old numbering system.

Professional School (Divinity, Business, Law, Medicine, Nursing) courses are only available to undergraduates if they are listed in the Undergraduate Bulletin, or with permission. Freshmen and undeclared sophomores may not enroll in professional school courses that are not listed in the Undergraduate Bulletin.

Enrollment requires written permission from (1) the course instructor, (2) the Director of Graduate Studies in the department or program offering the course, and (3) the dean of the Graduate School, using the form below. The student should then present the signed form to (4) his or her academic dean, who will make the final decision. If approved, the dean will submit a request for enrollment to the registrar.

Independent study may not be taken in a professional school, unless the course is listed in the Bulletin or offered through an Arts & Sciences department or program. A limit of 6 graduate or professional school courses may be included the 34 courses for graduation.

The form below only provides for enrollment in a course. For a graduate or professional course to count toward a major, the student must obtain the permission of the DUS.

Name of Student: ___________________________ Student ID: ____________

Phone: ___________________________ E-mail address_____________________

Course (Subject & number): _______________ section: _____ Term/Year: _______

Required Approvals

1. Course Instructor (indicates that this student has the academic preparation and maturity to participate in the course)

Print Name: ___________________________ Signature: _______________________

2. Director of Graduate Studies in the relevant department or program (indicates that undergraduate enrollment in this course is allowed by department/program)—this signature required for Graduate School courses only.

Print Name: ___________________________ Signature: _______________________

3. Dean of the Graduate/Professional School
(for graduate courses: take this form to the Graduate School, 2127 Campus Drive)

Print Name: ___________________________ Signature: _______________________

4. Student’s Academic Dean:

Form will be imaged and the Registrar’s Office notified via the Dean’s Permission Form.