

**Agenda for Business Manager Meeting**  
**Thursday, September 3, 2009**  
**9:00-10:00**  
**0014 Westbrook**

9:00-9:05	Lee Willard	Emergency Management
9:05-9:25	Beth Eastlick Phillip Grosshans Susan Lasley	<a href="#"><u>Proposal and Award Information</u></a>
9:25-9:40	Sandy Connolly	Expense Control Memo Retirement Incentive Program Update on H1N1
9:40-9:45	Cathy Carter	Update STAR and Access List
9:45-10:00	Susan Ryman	New GL codes for Instructional Staff A&S Website